



**Professional Development/Flex Cal
Committee
October 20, 2016
2:30 pm – 4:00 pm**

Call to order	The meeting was called to order by Committee Co-chair LaNae Jaimez at 2:30pm
Roll Call	<p><u>Present</u> LaNae Jaimez, Co-chair, Ingeborg Bourdon, Michelle Smith</p> <p><u>Absent</u> Sal Abbate, Candice Roe,</p>
Agenda approval	Michelle Smith made a motion to approve the agenda, Inga Bourdon seconded the motion and agenda was approved.
Approval of Minutes	Inga Bourdon made a motion to approve 10/06/16 minutes and was seconded by Michelle Smith, minutes approved.
Public Comments	No public comments
Information/Discussion Items	
6.1 Review of new evaluation form	
6.1.1 Selection of type of report	Michelle Smith presented 3 options for computer generated reports using the new Flex Cal Evaluation forms for Sal Abbate. The committee selected the report that provides an average score for each question and the number of people who responded over the reports that only provide percent or number of people who gave each response.
6.1.2 Online survey post 10/11 event	The committee decided that due to the limited participation in the 10/11 flex events an online satisfaction survey will not be conducted for this event.
6.2 Plan for Spring 2017 Flex	
6.2.1 Potential speakers	The committee reviewed 3 potential speakers for the Spring 2017 required Flex Day. Brief biographies for the three speakers being considered were presented. Michael Muir, Veronica Neal and Kimberly Papillion are the speakers who are being considered. The committee did not reach consensus and therefore, decided to further vett the

6.2.2 Other workshops	<p>candidates. Michelle agreed to track down video clips of the 3 candidates and share them with the committee.</p> <p>Break out with the selected speaker, equity exercise with mobiles, school meetings.</p>
6.2.3 Preliminary schedule	<p>A preliminary schedule for Spring 2017 required Flex day was discussed. The plan would be to have the State of the College, the State of the Senate and the keynote speaker in the morning, a break out with the keynote speaker in the afternoon along with the mobile break outs. The School meetings will be held at the end of day 2 -4</p>
6.3 Additional Equity/success speakers Fall 2016	<p>The committee agreed that the speakers not selected for the required Spring 2017 Flex day would be asked to speak on optional flex or other SCC events.</p>
6.3.2 Funding available for equity/student success workshops/speakers on campus	
6.4 Flex Plan	
6.4.1 Time line	<p>LaNae agreed to create a draft timeline for the flex plan. The committee will discuss the process and potential eligible activities at the 11/1 meeting.</p>
6.3.3 Process	
6.3.4 Eligible activities	
7. Action Items 7.1	<p>PDFC faculty request of Barry Bussewitz and Pam Muick were approved by the committee</p>
Adjourn	<p>Meeting was adjourned at 4:00 pm Next meeting 11/1/16 at 2:30, room 431</p>